LAKE STATION COMMUNITY SCHOOLS

MAINTENANCE JOB ORDER FORM



Please fill out this form to request maintenance/repairs for your room or building.

Return the form to Mark Brant at the Administration Building via interschool mail or fax. (962-4011)

Your Name:	
School/Building:	Room Number:
Today's Date:	Approximate Date Needed:
Description of Work To Be Done:	
Signature of Principal:	